



Tyonek Native Corporation Shareholder Talent Bank Form

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Tyonek Native Corporation (TNC) Shareholders and spouses of a shareholder:

Thank you for taking the time to fill out the “Shareholder Talent Bank form”. TNC, Shareholder Services is creating a database for Shareholders and their spouses who are interested in employment and educational opportunities through TNC, our subsidiaries or joint ventures. TNC will also refer qualified candidates to other entities that announce their recruiting efforts to TNC.

Please note: “This is not an application for employment. This is an internal tool provided to shareholders and spouses of shareholders of Tyonek Native Corporation, for the purpose of assisting and finding employment or education assistance within the corporation.” Completing this form does not guarantee any offers. If you have questions call the Shareholder Representative at (907) 272-0707 or 1-877-862-6667.

Instructions:

- Fill out the Shareholder Talent Bank form & TNC Application for Employment; include your work history.
- Attach a resume, if you do not have a resume please call the Shareholder Representative.
- Return all forms to Tyonek Native Corporation, attention: Shareholder Representative.

Last Name First Middle Initial Social Security Number Birth date:

Street or Mailing Address City State Zip Code

Home Phone Work or Message Phone Cell Phone/Page Email

TNC Shareholder Related Shareholder Name and Phone Number

Other Corp. Name _____

Other: Spouse/Guardian _____

Education:

High School Graduate Yes No GED Highest College Level 1 2 3 4 5 6

College Degree Associates Bachelors Master PHD

Name and Location of School(s): _____

Please include College, Vocational, Apprenticeship and Seminars:

College Major:

Professional Licenses and/or Certificate. Drivers License number: _____

State _____ Expiration date _____

Are you currently employed? Yes No
 If yes, please list your present occupation: _____
 Are you employed? Full-Time Part-Time
 Are you retired? Yes No
 Are you self-employed Yes No
 Type of business _____
 Are you interested in working for TNC or any of its subsidiaries? Yes No
 If yes, what type of position (s)? _____

AREA(s) OF INTEREST:

Please place a check mark in the departments you are most interested in.

- | | | |
|---|--|---|
| <input type="checkbox"/> Accounting/Finance | <input type="checkbox"/> Legal | <input type="checkbox"/> Contracts |
| <input type="checkbox"/> Administrative Support | <input type="checkbox"/> Social Work | <input type="checkbox"/> Communications |
| <input type="checkbox"/> Business Administration | <input type="checkbox"/> QC/Safety | <input type="checkbox"/> Construction |
| <input type="checkbox"/> Computer Services | <input type="checkbox"/> Public Relations | <input type="checkbox"/> Project Management |
| <input type="checkbox"/> Education | <input type="checkbox"/> Health | <input type="checkbox"/> Human Resources |
| <input type="checkbox"/> Engineering | <input type="checkbox"/> Skilled Trades | <input type="checkbox"/> Government/FAR |
| <input type="checkbox"/> Environmental/Lands | <input type="checkbox"/> Shareholder Services | <input type="checkbox"/> Management |
| <input type="checkbox"/> Hospitality/Food Service | <input type="checkbox"/> Equipment/Machinery Operation | |
| <input type="checkbox"/> Other (please Specify) _____ | | |

Would you be willing to relocate for employment? Are you willing to travel for employment?
 No, I am not interested in relocating. Yes, up to _____ days per year No
 Yes, I am willing to relocate with-in the state.
 Yes, anywhere in the United States
 Yes, I am willing to relocate anywhere.

Would you be willing to attend additional training to advance your career?
 Yes No

What do you feel is the biggest challenge (if any) to complete a training program?
1 = biggest challenge, 2 = medium challenge, 3 = small challenge

- Please circle one
- | | | | |
|---|---|---|---|
| • Lack of funding | 1 | 2 | 3 |
| • Lack of training available | 1 | 2 | 3 |
| • Length of time required to complete | 1 | 2 | 3 |
| • Location of training away from family | 1 | 2 | 3 |
| • Other _____ | 1 | 2 | 3 |

RELATED ACTIVITIES

Please describe any school activities (High School and College) in which you have been an active participant:

Please list any honors or awards you've received or other accomplishments you've been recognized for:

Please describe any other education, training or related experience:

Place an X in each box, if you have immediate working experience in performing the job function.

Administrative

- 10 Key SPM _____
- A/P Technician
- A/R Technician
- Accounting Clerk
- Administer Contracts
- Administrative Assistant
- Administer Contracts
- Analyze Statistical Information
- Benefits Technician
- Business/Clerical
- Process Checks
- Data Entry
- Faxing
- File Clerk
- G/L Technician
- Grant Writer
- Inventory Control
- Operate Copier
- Payroll Technician
- Proof Reader
- Schedule Appointment
- Supervise/Train Personnel
- Receptionist/Switchboard
- Transcriptions
- Typing WPM _____
- Word Processing

Computer

- AS400
- Adobe PageMaker
- Auto CADD
- Corel/DRAW
- Dbase
- Desk Top Publishing
- E-mail
- Freelance Graphics
- Internet Browser
- Lotus 123
- Lotus Notes
- Macintosh Computer
- MS Access
- MS Excel
- MS PowerPoint
- MS Project
- MS Publisher
- MS Word
- Novell
- ORACLE
- Quark Xpress
- Unix
- Spreadsheet Applications
- Scanning
- VMS
- WinNT/2000
- Word Perfect

Technical

- AN/GRN-29
- Civil Engineer
- Electronics Technician
- Electrical Engineer
- Environmental Technician
- FARS/Government Contracts
- ILS
- Instrumentation Tech
- Logistic Engineer
- Mechanical Engineer
- METNAV
- NAVAIDS
- Airplane Pilot
- Project Manager
- Power Plant Operator
- QC/Safety
- Telecommunications Mechanic

Certification/License/Badge

- Asbestos Abatement
- CDL Class A
- CDL Class B
- CDL Class C
- Certified Forklift Driver
- Confined Space
- CPR/First Aid
- Day Care
- Dependable Transportation
- Drivers License
- HAZWOPER 24
- HAZWOPER 40
- HAZWOPER Other
- Journeyman Carpenter
- North Slope Training Card
- Nurse Practitioner
- OSHA 10-hr.
- Painter Certificate 8 hr/16 hr
- Six Pack Certificate
- Secret Security Clearance
- Sprinkler Pipe fitter
- Water Safety Certificate
- Welder

Skilled

- Boat Operator
- Buyer/Purchaser
- Billeting
- Boiler Plant Operator
- Carpenter
- Carpenter's Helper
- Construction Estimator
- Cook
- Cook, Prep
- Diesel Engineer
- Dormitory Supervisor

Skilled Continued

- Drum Dollies
- Electrician
- Electrician/Maintenance
- Food Service Worker
- General Labor
- Ground Maintenance
- Hand Truck
- Hazardous Waste
- Heavy Equip. Operator
- Housekeeper
- HVAC Technician
- Hydraulics
- Janitor
- Lift 50 Pounds, Plus
- Lift up to 50 Pounds
- Liquid Fuel System Mechanic
- Maintenance Technician
- Material Coordinator
- Plumber/Pipe Fitter
- Radio Dispatch
- Spill Response
- Warehouse Specialist

Training

Please note there is no guarantee of receiving training, in the event the opportunity arises, TNC would like to know your area(s) of interest.

-
- Accounting
 - Asbestos Abatement
 - Auto CADD
 - Business/Clerical
 - CDL
 - Certified Forklift Driver
 - Computer Skills
 - CPR/First Aid
 - Electrical
 - HAZWOPER
 - Heavy Equipment
 - Hospitality/Tourism
 - HVAC
 - NSTC
 - OSHA 10- hr
 - Painters Certificate
 - Six Pack
 - Travel Agent
 - Water Safety

DEPENDENT (MINOR CHILDREN) INFORMATION

Name _____ Birth date _____ School/Grade _____

Interests/hobbies _____

Experience/training _____

Does he/she have an interest in attending training or higher education?
 Yes No If yes, what is his/her interested field? _____

Name _____ Birth date _____ School/Grade _____

Interests/hobbies _____

Experience/training _____

Does he/she have an interest in attending training or higher education?
 Yes No If yes, what is his/her interested field? _____

Name _____ Birth date _____ School/Grade _____

Interests/hobbies _____

Experience/training _____

Does he/she have an interest in attending training or higher education?
 Yes No If yes, what is his/her interested field? _____

COMMENTS

Please provide additional comments relating directly to training, education and employment not included in this questionnaire (Please attach additional paper if needed.)

Thank you for your input! Please mail your completed survey in the self-addressed envelope to TNC.

Enclosed: TNC application for employment